

The Verona Board of Education of the Township of Verona, in the County of Essex, New Jersey, convened in regular session on August 30, 2016 in the H.B. Whitehorne Media Center at 5:59 p.m. The meeting was called to order by Mr. John Quattrocchi, President. A statement was made that the meeting had been properly advertised in the designated newspapers and the agendas were posted at the appropriate locations.

The following members of the Board were present: Mr. John Quattrocchi, President, Mrs. Lisa Freschi, Vice President, Mr. James Day and Mr. Michael Unis. Mrs. Michele Bernardino was absent. Also present were Mr. Rui Dionisio, Superintendent and Ms. Cheryl Nardino, Business Administrator/Board Secretary.

Approximately three citizens were present. One member of the press was present.

Public Comment on Agenda Items- Questions regarding resignations and new hire

Presentations- None

Superintendent's Report

- Thanks to Mr. Glenn Cesa who's last day with the VBOE in August 31, 2016. Mr. Robert Merkler will begin on September.
- Upper field will be complete 9-6 weather permitting. Athletics will be able to be on the field 9-7. Ribboning cutting will be October 2016. Games will be played on the field in September.
- AP and PARCC scores have come in over the summer and the district is pleased with the
- Updating district website
- Referendum project update
- Learning commons upgrades. Will be a press release on a donation made to the district in September or October

Committee Reports

Education/Special Education

- Review curriculum
- Reviewed professional development
- Discussed attrition in our staffing
- Week long training for aides this week
- Change in leadership in C.H.I.L.D.
- Discussed special education litigation cases
- Working on state approved curriculum for the preschool

Athletics/Co-curricular

- Discussed field upgrades
- VHS Band will be going to Disney in March
- All fall coaching positions are filled
- Last week of scrimmages
- Freshman boys soccer team is in place

Buildings and Grounds

- ESIP update
- Tennis courts, parking lot and field update
- Referendum update
- Stair treads are being replaced to schools. Lockers are being repaired or replaced.
- Remediation of water lines and water fountains
- Policies

Community Resources

- New website will launch by the end of October
- Review of Friday Folder delivery to public
- District fact book will begin to be worked on
- Investigating publishing a Verona District Magazine. Found that it was too costly. It will potentially done in-house
- Discussed fields
- Reviewed the 16-17 and 17-18 calendars
- Still working on a date for a joint board and council member meeting
- Discussed Sustainable NJ Schools. The designation will allow the district to apply for state grant money

Finance

- Discussed year to date budget for salaries, supplies and special education
- Audit has begun
- Implementing a tracking system for aides

Discussion

- Board retreat on August 23 was very productive and educational session

RESOLUTIONS

The following resolutions have been recommended by the Superintendent to the Board of Education:

RESOLVED that the Board approve **Resolutions #1-46**

Moved by: Mr. Unis

Seconded by: Mr. Day

Ayes: 4

Nays: 0

The following resolutions have been recommended by the Superintendent to the Board of Education.

#1 RESOLVED that the Board approve the minutes of the following meetings:

Confidential & Regular Public Meeting	July 26, 2016
Confidential & Public Board Retreat	August 23, 2016

PERSONNEL

#2 RESOLVED that the Board approve the following personnel recommendations pending the completion of pre-employment requirements for the 2016-2017 school year:

2.1 New Staff

Name	Location	Assignment	Degree/ Step	Salary	Effective on or about	Department	Replacing
Ilissa Abovitz	Laning	Speech/Language Specialist	MA/Step 4	\$57,464	9/1/16- 6/30/17	Education	Repl. T. Arlotta
Paula Staudinger	Laning	BCBA	MA/Step 6	\$59,750	9/12/16- 6/30/17	Education	Repl. K. Cardinoza

2.2 Aide

Name	Location	Position	Salary	Committee	Term of Employment on or about	Notes
Miriam Quiles	VHS	Spanish classroom aide	\$18/hr.	Education	SY 16-17	VHS- J. Calvo-Valera

2.3 Leave of Absence

Name	Position	Location	Reason	Begin Date on or before	Estimated Return Date on or before
Erica McKenna	1st Grade Teacher	FN Brown	Maternity Leave	12/16/2016	9/1/2017

			of Absence		
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2.4 Bus Driver/Part Time Custodian

Name	Location	Position	Salary	Term of Employment
Besnik Turka	District	School Bus Driver	\$21/hr.	8/31/16-6/30/17
Besnik Turka	District	Part Time Custodian	\$18/hr.	8/31/16-6/30/17

#3 **RESOLVED** that the Board approve a medical leave of absence for employee #61726782 to begin on or about September 1, 2016 with an estimated date of return on or about December 19, 2016.

#4 **RESOLVED** that the Board approve a medical leave of absence for employee #61802732 to begin on or about August 30, 2016 with an estimated date of return on or about October 21, 2016.

#5 **RESOLVED** that the Board approve the following:

5.1 Resignations

Name	Location	Position	Reason	Effective
Katey McAuliffe	LAN/FOR	Media Specialist	resignation	9/25/2016
Kimberly Cardinoza	LAN	Behaviorist	resignation	9/9/2016
Theresa Arlotta	Spec. Svcs.	Speech/Language Specialist	resignation	8/2/2016

5.2 Stipends

Name	Position	School	Stipend	Term of Employment
Jennifer Kleinknecht	Technology Mentor	HBW	\$2,394	SY 16-17
Andor Kish	Technology Mentor	HBW	\$2,394	SY 16-17
Angela Salisbury	Technology Mentor	VHS	\$2,394	SY 16-17

#6 **RESOLVED** that the Board approve **Kathy Mortara** as the Substitute Calling Agent for the 2016-2017 school year at a salary of \$4,100.

#7 RESOLVED that the Board approve **George Watson** as the Mail Carrier for the 2016-2017 school year at a salary of \$18.00 per hour.

#8 RESOLVED that the Board approve the following register keepers for the 2016-2017 school year:

Brookdale	Diane DeNotaris	Nicole Stuto
F. N. Brown	Alina Dugan	Anthony Lanzo
Forest	Debra Lawrence	Jeffrey Monacelli
Laning	Christie Marohn	Howard Freund
H. B. Whitehorne	Beth Foley	David Galbierczyk
Verona High School	Lisa Torchia	Thomas Lancaster

#9 RESOLVED that the Board approve the Staff Assignment list for the 2016-2017 school year. (See attached)

#10 RESOLVED that the Board approve the list of substitute teachers, substitute school nurses, substitute secretaries, classroom/personal/instructional aides, substitute teacher aides, lunch aides, substitute lunch aides, part time custodians, substitute custodians and volunteers for the 2016-2017 school year. (See attached)

#11 RESOLVED that the Board approve **Gina Ballinger** and **Janet Landara** to issue working papers during the 2016-2017 school year.

#12 RESOLVED that the Board approve the following technology facilitators for the 2016-2017 school year:

Name	Position	Location	Stipend	Notes
Jennifer Hogan	Technology Facilitator	FNB	\$138/day	2 day/week
Nicholas Klose	Technology Facilitator	BRK	\$138/day	1 1/2 days/week
Jackie Giannuario	Technology Facilitator	FOR/LAN	\$138/day	4 days/week

#13 RESOLVED that the Board of Education approve **Joseph Trause**, Facilities Manager, as the coordinator for 2016-2017 school year for the following:

- a. District’s Right-to-Know Coordinator
- b. District’s Indoor Air Quality Coordinator
- c. District’s Pest Management Coordinator

- d. Asbestos Management Officer
- e. AHERA Coordinator

- #14 RESOLVED** that the Board approve the revised attached 2016-2017 contract for **Joseph Trause**, Facilities Manager at a salary of \$117,300.
- #15 RESOLVED** that the Board approve the attached list of Verona High School and H. B. Whitehorne Middle School co-curricular stipend positions for the 2016-2017 school year.
- #16 RESOLVED** that the Board approve **Rui Dionisio** to attend the Superintendent’s Summit on October 5, 6, and 7, 2016 in Bonita Springs, Florida. Reimbursement will be paid by the District Administration Leadership Institute. Transportation to/from airport will be reimbursed by the district not to exceed \$200.00.

EDUCATION/SPECIAL EDUCATION

- #17 RESOLVED** that the Board approve the following tuition students received for the 2016-2017 school year:

Student ID No.	School	Grade		Student ID No.	School	Grade
171515	VHS	12		222284	HBW	7
172017	VHS	12		221753	HBW	7
181749	VHS	12		221752	HBW	7
191597	VHS	10		221751	HBW	7
192009	VHS	10		230607	HBW	5
202283	VHS	9		251082	LAN	4
212008	HBW	8		271729	LAN	2
211509	HBW	8				

- #18 RESOLVED** that the Board approve to contract with Jill Feigelis to provide Orientation and Mobility training for student #111802 who attends P.G. Chambers School for the 2016-2017 school year for an approximate total of \$3,200.
- #19 RESOLVED** that the Board approve to contract with Ardor Health Solutions to provide occupational therapy services for student #021612 during the month of August 2016 and to complete occupational therapy evaluations and reports the rate of \$72.00 per hour, for a total not to exceed \$986.00.

- #20 RESOLVED** that the Board approve to contract with Next Step Pediatric Therapy to provide physical therapy services in accordance with the IEP for student #050404 for the 2016-2017 school year for a total not to exceed \$2,340.00.
- #21 RESOLVED** that the Board approve for an out-of-district placement for Student #221761 at Cornerstone Day School for the 2016-2017 school year commencing August 31, 2016 at a tuition rate of \$370.26 for a total of \$71,829.00
- #22 RESOLVED** that the Board approve the attached list of home instructors and Special Services aides for the 2016-2017 school year.
- #23 RESOLVED** that the Board approve the revised attached 2016-2017 and 2017-2018 district school calendar.
- #24 RESOLVED** that the Board approve to amend the following pay rates for the Summer 2016:
- Linda Barone** - additional amount of \$445.00 - summer school teacher
Jennifer Errico - additional amount of \$445.00 - summer school teacher
Kimberly Cardinoza - additional amount of \$220 - BCBA
- #25 RESOLVED** that the Board approve the attached contract with Caldwell University for the 2017 Verona High School and H. B. Whitehorne Graduations at a cost of \$2,700.00
- #26 RESOLVED** that the Board approve to enter into a contract for the 2016-2017 school year for student transportation with the a parents of Student #150830, who is in an out-of-district placement.
- #27 RESOLVED** that the Board approve to contract with Monique Coleman to provide Vision Therapy for student #111802 at P.G. Chambers School for six weeks during the month of July 2016 for a total of \$1,162.50.
- #28 RESOLVED** that the Board approve the following curriculum for the 2016-2017 school year:
- Marketing, Advertising, and Sales (revised)
Event Marketing (revised)
SUPA Accounting (new)
SS K-8 (revised SLS)
ELA K-8 (revised SLS)

Spanish 5/6, 7/8 (I), II, III (revised)
 AP Calculus AB/BC (new)
 APCompSci Principles (new)
 NGSS 5-8 (new)
 Physics I (revised)
 AP Physics I (new)
 TED 5-8 (revised)
 TED 9-12 (new)

#29 RESOLVED that the Board approve the first reading of the following policies:

9150- School Visitors
 7441- Electronic Surveillance in School Buildings and on
 School Grounds

CO-CURRICULAR

#30 RESOLVED that the Board approve the following:

30.1 Coach

Name	Club Name	Location	Stipend	Term of Employment
Rachel Horowitz	Volunteer Girls Basketball Coach	VHS	NA	SY 16-17
Gary Farishian	Volunteer Boys Hockey and Golf Coach	VHS	NA	SY 16-17

REFERENDUM

#31 RESOLVED that the Board approve Edge Property Maintenance change order VHS Vestibule CO #04 in the credit amount of (\$5,000.00) for Windows.

#32 RESOLVED that the Board approve Edge Property Maintenance change order #17 at the VHS Vestibule in the credit amount of (\$1,076.00) for changing the type of door used.

#33 RESOLVED that the Board approve Edge Property Maintenance change order VHS CO #18 in the amount of \$10,550.00 for testing for footings, backfill and concrete at the music room addition.

#34 RESOLVED that the Board approve Edge Property Maintenance change order VHS Kitchen CO #01 in the amount of \$2,445.75 for ceiling work.

- #35 **RESOLVED** that the Board approve Edge Property Maintenance change order VHS Kitchen CO #02 in the amount of \$3,411.68 for exhaust and ductwork.
- #36 **RESOLVED** that the Board approve Edge Property Maintenance change order VHS Kitchen CO #03 REV#8/16/2016 in the amount of \$12,157.71 for additional work for a walk-in refrigerator.
- #37 **RESOLVED** that the Board approve Edge Property Maintenance change order VHS Kitchen CO #04 in the amount of \$3,131.87 for additional work to install rough plumbing.
- #38 **RESOLVED** that the Board approve Edge Property Maintenance change order VHS Kitchen CO #05 in the amount of \$11,670.86. for gas piping and gas shut off to Ansul fire suppression.
- #39 **RESOLVED** that the Board approve Edge Property Maintenance change order HBW Kitchen CO #01 in the amount of \$46,307.32 for additional gas lines.
- #40 **RESOLVED** that the Board approve Edge Property Maintenance change order HBW Kitchen CO #02 in the amount of \$12,529.92 for gas piping and gas shut off to Ansul fire suppression.
- #41 **RESOLVED** that the Board approve Edge Property Maintenance change order HBW Kitchen CO #03 in the amount of \$3,131.87 for additional work to install rough plumbing.

FINANCE

- #42 **RESOLVED** that the Board approve the enclosed checklist(s) in the following amounts:

<u>Amount</u>	<u>Description</u>	<u>Check Register Date</u>
\$1,256.64	Cafeteria Checks	August 15, 2016
\$564,140.25	Vendor Checks	August 11, 2016
\$1,114,652.49	Vendor Checks	August 25, 2016

- #43 **RESOLVED** that the Board approve the attached list of individual transfers of line items in the 2016-2017 budget for:

July, 2016

#44 RESOLVED that the Report of the Secretary for the period be approved:

July, 2016

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:20-2.13(e), that as of July 31, 2016 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund, has been over-expended in violation of N.J.A.C 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

#45 RESOLVED that the Board approve the Report of the Treasurer of School Monies for the following month:

July, 2016

#46 RESOLVED that the Board approve the donation of a Yamaha acoustic piano from Mr. Dennis Murray to the Verona High School Music Department.

RESOLVED that the Board approve **Addendum Resolutions #47-54**

Moved by: Mrs. Freschi

Seconded by: Mr. Day

Ayes: 4

Nays: 0

ADDENDUM RESOLUTIONS
PERSONNEL

#47 RESOLVED that the Board approve the following:

47.1 New Staff

Name	Location	Assignment	Degree/Step	Salary	Effective on or about	Department	Replacing
Elissa Freda	LAN/FOR	Media Specialist	BA30/Step 3	\$54,751	9/28/16-6/30/17	Education	Repl. K. McAuliffe

47.2 Referendum Overtime

Name	Overtime Hourly Rate
Joseph Higgins	\$54.77
Spencer D'Alessio	\$43.25
Christie Marohn	\$43.88

EDUCATION/SPECIAL EDUCATION

#48 RESOLVED that the Board approve the following Curriculum for the 2016-2017 school year:

AP World History
 AP Human Geography
 Law and Criminal Justice

#49 TABLED RESOLVED that the Board approve to accept the attached settlement agreement dated July 8, 2016 for Student #230559.

#50 RESOLVED that the Board approve the following teachers to teach a 6th period class:

Name	Per diem rate	Course
Claire Ma	\$61.31	Theater Arts
Tom White	\$103.21	Journalism 1
Taylor DeMaio	\$52.72	English III
Maria Benz	\$65.41	English III
Alice Kobylarz	\$70.92	English III

REFERENDUM

#51 RESOLVED that the Board approve Edge Property Maintenance change order VHS Kitchen CO #06 in the amount of \$3,994.42 for electrical work to the new equipment and circuit breaker.

#52 RESOLVED that the Board approve Edge Property Maintenance change order HBW Kitchen CO #04 in the amount of \$9,764.69 for removal and replacement of a cast iron sanitary piping.

#53 RESOLVED that the Board approve Edge Property Maintenance change order HBW Kitchen CO #05 in the amount of \$3,943.34 for electrical work.

FINANCE

#54 RESOLVED that the Board approve the enclosed checklist(s) in the following amounts:

<u>Amount</u>	<u>Description</u>	<u>Check Register Date</u>
\$2,508,321.13	Referendum Checks	August 30, 2016

PUBLIC COMMENT

- Thanks to the Board and Administration for the improvements in the AP curriculum and congratulation to all the successes in those AP classes.

RESOLUTION TO ADJOURN

RESOLVED that the Board meet in private session, from which the public shall be excluded, to discuss the topics of negotiations and personnel or potential litigation which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meeting Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.

Ayes: 4

Nays:0

The meeting adjourned at 10:00 p.m.

Respectfully submitted,

**Cheryl A. Nardino
Board Secretary**